HATSINGIMARI COLLEGE

Hatsingimari, South-Salmara Mankachar, Assam- 783135

Ph- 9678524962

E-mail: hatsingimaricollege@gmail.com

Website: www.hatsingimaricollege.in

FIRST CYCLE NAAC ACCREDITATION 2023

CRITERION IV

INFRASTRUCTURE AND LEARNING RESOURCES

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Submitted to

THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

15-05-2014

As per guidelines of the Library Management System of Hatsingimari College, Hatsingimari, I am pleased to engage the following dignitaries of Hatsingimari College, Hatsingimari in different positions mentioned against their names given bellow of the Library Management Committee of the College for smooth functioning of the Library.

1.	Boktiar Khilzi	Principal	Chairperson
2.	Md. Moniruzzaman Sheikh	Librarian	Convenor
3.	Johirul Islam	Vice- Principal	Member
4.	Sheikh Sadi Mollah	Asstt. Prof. Pol. Sc.	Member
5.	Md. Moniruzzaman Sheikh	Asstt. Prof. Economics	Member

15/5/14

Principal and Secretary

Hatsingimari College

Principal & Secretary
Hatsingimari College
Hatsingimari

Library Committee Meetings

Meeting No - 1 Date- 02-09-2021

Proceeding to the Library management Committee meeting held on 02-09-2021 at 3.00 PM in the chamber of Libraian taking principal on the chair, Hatsingimari college and the following resolutions are adopted un-animously.

Agenda of the meeting-

Sl. No	Items.
1.	Regarding Purchase of Library books.
2.	Stationary goods.
3.	Repaire of Printer
4.	LED. BulB.
5.	Misc.

Members present in the meeting.

1. B. Khitzi Principal, ChairPerson
2. Md. Monirruzzeman Sheikh Librarian Convenor. 02-09-21
3. SK. Sadi Mollah Asstt. Proff. Member
4. Md. Monirruzzaman Sheikh Asstt. Proff. Member. 2/9/21

Principal & Secretary Hatsingimari College Hatsingimari

Resolution No - 01

The meeting discussed throughly on the requirement of Books, Stationary item, Printer reparing, LED Bulb etc and resolved to Purchase the same as per need of Library.

Resolution No-02

The meeting discussed thoroughly and empowered Mr. Moniruzzaman Sheikh, Librarian Hatsingimari college, Hatsingi-mari to Purchase books and materials as per the requirement of the Library.

Resolution No :- 03

After a prolonged discussion it is resolved that after purchasing the books and materials, all the voucher, Cash memo should be placed to the compitent authority for approval.

As there is no other agenda to discuss, the chairperson dissoloved the meeting with vote of thanks.

Meeting No-01 Date- 03-01-2022

Proceeding to the Library management committee meeting held on 03-01-2022 at 3.00 PM in the chamber of Librarian taking Principal on the chair, Hatsingimari college, Hatsingimari and the following resolutions are adopted un-animously.

Agenda of the meeting—

Sl.No	Item
1.	Regarding purchase of Library books.
2.	Electricity connection.
3.	Tonner Cartridge.
4.	Register Book.
5.	Misc.

Members present in the meeting—

1. Jahirul Islam Principal, chairperson.

Principal & Secretary Hatsingimari College HATSINGIMARI

2. Md. Moniruzzaman Sheikh, Librarian, Convenor. 03-01-22

3. Sk. Sadi Mollah Asstt. Proff. Member.

4. Md. Moniruzzaman Sheikh. Asstt. Proff. Member. 23/1/22

Resolution No-01

The meeting discussed thoroughly on the requirement of book, Electrification, Tonner Cartridge, Register book etc and resolved to purchase the same as per need of the Library.

Resolution No-02,

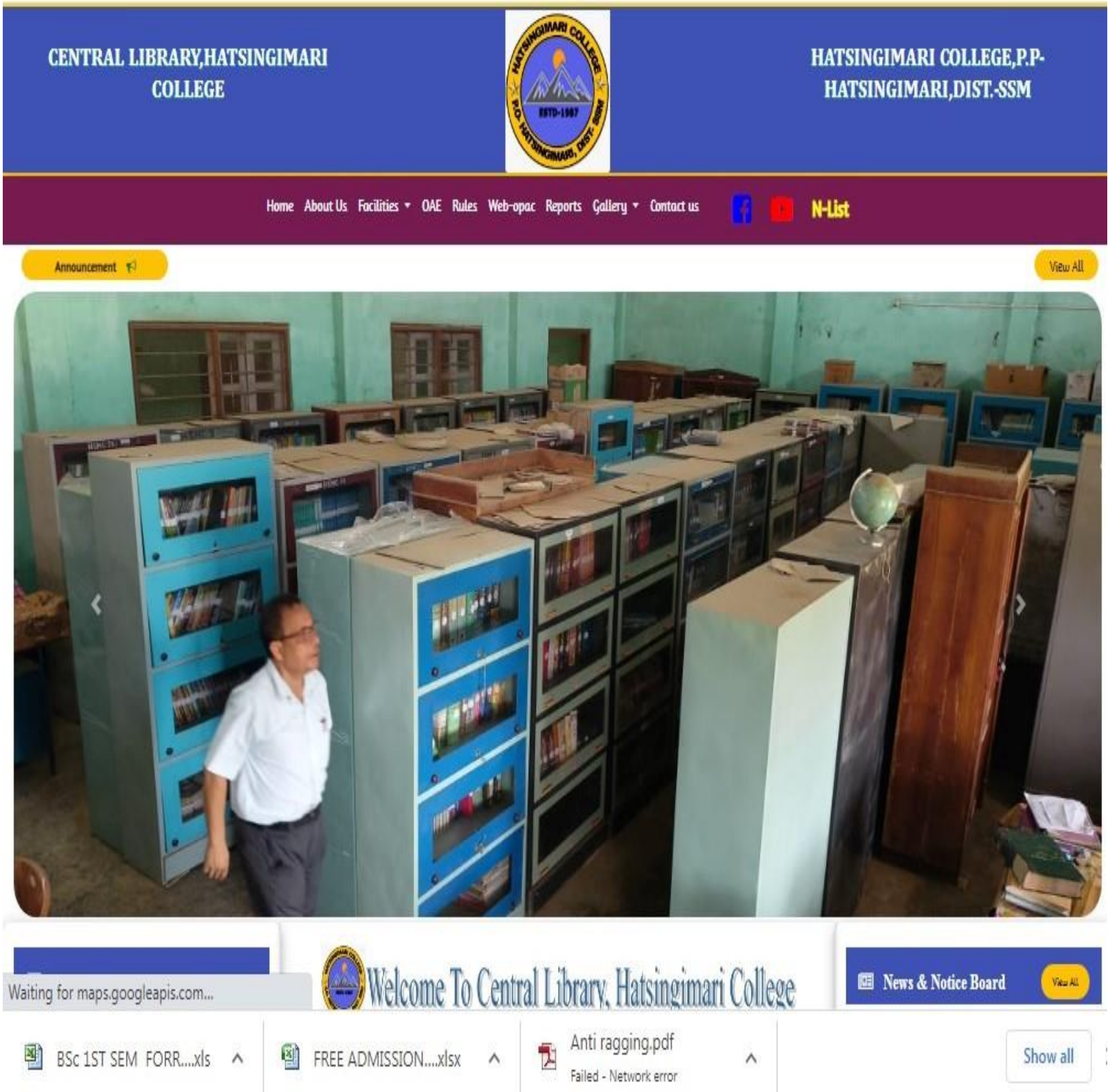
The meeting discussed thoroughly and empowered Mr. Monizruzzaman Sheikh Librarian, Hatsingimari College, Hatsingimari to purchase book, Register book and other materials as per the requirement of the Library.

Resolution No-03.

After a minute discussion it is resolved that after purchasing the books and other materials, all the voucher / Cash memo should be placed to the compitent authority for approval.

As there is no other agenda to discuss, the chairperson dissoved the meeting with vote of thanks.

Digital Library



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FIRST CYCLE NAAC ACCREDITATION 2023

CRITERION IV

INFRASTRUCTURE AND LEARNING RESOURCES

4.2.3 Average Annual expenditure for purchase of Books/ebooks and subscription to journals/e-journals during the last five years (INR in Lakhs

Audited Income/expenditure statement for purchase of books and journals

years(2017-22)

Submitted to

THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs

2017-18	2018-19	2019-20	2020-21	2021-22
2.85	0.23	2.73	3.22	1.22

HATSINGIMARI COLLEGE

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AUDIT ACCOUNT

LIBRARY FUND

Wef 01.07.2017 to 31.03.2018.

INCOME

A . Cash in Hand	Rs. 682.00
B . Cash in Bank	Rs. 452935.00
1 . Opening Balance	Rs.453617.00
2 . Bank Interest	Rs. 7490.00
3 .Received from Gen. Fund	Rs. 258750.00
4 . Received from Science Fund	Rs. 125750.00
5 . Received from Spl. Shift Fund	Rs. 30250.00
6 . Received from DDO as Loan	Rs. 25000.00
Total Income	Rs. 900857.00
Total Expenditure	Rs. 323380.00
Closing Balance	Rs. 577477.00

A . Cash in Hand Rs. 4352.00
B . Cash in Bank Rs. 573125.00
C/B Total Rs. 577477.00

EXPENDITURE

1. Stationery	Rs. 21370.00
2. Xerox	Rs. 1123.00
3. SMS	Rs. 293.00
4. Library Books	Rs. 285304.00
5. T. A	Rs. 15290.00
Total	Rs. 323380.00

Auditors

1. N U Ahmed
2. K Rahman,

20/3/2023

20/3/23

Auditor
Hatsingimari College

LIBRARY FUND

Wef 01.04.2018 to 31.03.2019.

INCOME

A . Cash in Hand	Rs. 4352.00
B . Cash in Bank	Rs. 573125.00
1 . Opening Balance	Rs. 577477.00
2 . Bank Interest	Rs. 19379.00
3 . Received from Gen. Fund	Rs. 268250.00
Total Income	Rs. 865106.00
Total Expenditure	Rs. 60899.00
Closing Balance	Rs. 804207.00

1 . Cash in Hand	Rs. 17456.00
2 . Cash in Bank	Rs. 786751.00
C/B Total	Rs. 804207.00

EXPENDITURE

1. Library Books	Rs. 23260.00
2. News Papers	Rs. 18456.00
3. Misc.	Rs. 19180.00
4. SMS	Rs. 3.00
Total	Rs. 60899.00

Auditors

1. N U Ahmed
2. K Rahman.

20/3/2023

20/3/23

Auditor
Hatsingimari College

LIBRARY FUND

Wef 01.04.2019 to 31.03.2020.

INCOME

A . Cash in Hand	Rs. 17456.00
B . Cash in Bank	Rs. 786751.00
1 . Opening Balance	Rs. 804207.00
2 . Bank Interest	Rs. 30588.00
3 . Received from Science Fund	Rs. 278500.00
Total Income	Rs.1113295.00
Total Expenditure	Rs. 619909.50
Closing Balance	Rs. 493385.50

A . Cash in Hand	Rs. 17808.00
B . Cash in Bank	Rs. 475577.50
C/B Total	Rs. 493385.50

EXPENDITURE

1. Library Books	Rs. 273210.00
2. Stationery	Rs. 43788.00
3. Misc.	Rs. 48980.00
4. Computer	Rs. 46260.00
5. Taxi Fare	Rs. 7650.00
6. SMS	Rs. 1.50
7. Transfer	Rs. 200000.00
Total	Rs. 619909.50

Auditors

1. N U Ahmed
2. K Rahman

20/3/2023

25/3/23

Auditor
Hatsingimari College

LIBRARY

Wef 01.04.2020 to 31.03.2021.

INCOME

A . Cash in Hand	Rs. 17808.00
B . Cash in Bank	Rs. 475577.50
1 . Opening Balance	Rs. 493385.50
2 . Bank Interest	Rs. 23385.00
3 . Received from Gen. Fund	Rs. 845100.00
4 . Received from Science Fund	Rs. 145000.00
Total Income	Rs. 1506870.50
Total Expenditure	Rs. 339497.50
Closing Balance	Rs. 1167373.00

EXPENDITURE

1. Library Books	Rs. 321558.00
2. Stationery	Rs. 17760.00
3. SMS	Rs. 179.50
Total	Rs. 339497.50

A . Cash in Hand	Rs. 23119.00
B . Cash in Bank	Rs. 1144254.00
C/B Total	Rs. 1167373.00

Auditors

1. N U Ahmed
2. K Rahman.

AAhmed 20/3/2023

25/3/23

Auditor
Halsingimari College

LIBRARY FUND

Wef 01.04.2021 to 31.03.2022.

INCOME

A . Cash in Hand	Rs. 23119.00
B . Cash in Bank	Rs. 1144254.00
1 . Opening Balance	Rs. 1167373.00
2 . Bank Interest	Rs. 29867.00
Total Income	Rs. 1197240.00
Total Expenditure	Rs. 126018.00
Closing Balance	Rs. 1071222.00
A . Cash in Hand	Rs. 23399.00
B . Cash in Bank	Rs. 1047823.00
C/B total	Rs. 1071222.00

EXPENDITURE

1. Library Books	Rs. 122140.00
2. Stationery	Rs. 3860.00
3. SMS	Rs. 18.00
Total	Rs. 126018.00

Auditors

1. N U Ahmed
2. K Rahman.

20/3/2023

25/3/23

Auditor
Hatsingimari College